

Offer for appointment of CA firm as an expert for carrying out Risk Based Internal Audit assignment including Certification of monthly Trial Balance & Review of Internal Financial Control for FY 2021-22 of HUDCO Regional Office, Ahmedabad

Technical Bid

1.	a) Name and address of the Partnership/LLP Firm & Names of its Partners b) Address of the local office at Ahmedabad (Copy of Address Proof to be enclosed)	:	
2.	Year of establishment of Partnership/LLP Firm. CA Firm should have minimum 7 years standing. (ICAI Registration Certificate of CA Firm to be enclosed as proof of minimum 7 years of existence)	:	
3.	Registration No. of Firm (Copy of Registration Certificate issued by ICAI mentioning local office at Ahmedabad to be enclosed)	:	
4.	Names of Partners & their profile (Firm should have minimum 3 CA Partners)	:	
5.	GST registration No. of Firm (Copy of Registration Certificate to be enclosed)	:	
6.	PAN No. of Firm (Copy of PAN to be enclosed)	:	
7.	Whether Registered under MSME. If yes, enclose copy of MSME Registration Certificate		

8.	a) Total No. of partners (CA) b) No. of Partners (CA) at Local Office Ahmedabad	:	
	c) No. of paid assistants Qualified (CA/CMA) Semi Qualified(Inter CA/CMA) d) No. of paid assistant at Local office Qualified (CA/CMA) Semi Qualified (Inter CA/CMA)	:	
	e) No. of other support/employed Staff	:	
9.	Minimum should have 5 Years of Experience for carrying out assignment of Internal Audit/ Statutory Audit in at least 2 PSUs/ PSU Bank/ PSU NBFC/ PSU HFC/ PSU PFI. (Separate sheet to be enclosed indicating nature of assignment and period of work alongwith work orders and completion certificates).	:	
10.	Experience in filing and handling Tax related work including Income Tax and GST in PSU.		
11.	Undertaking in prescribed format enclosed	:	
12.	Declaration of Security of Bid enclosed.		

List of above mentioned enclosures :

- 1.
- 2.
- 3.

Date :

Signature :

Name of Authorized Person :

Name of CA Firm :

Seal